Agenda and Minutes-Codingpt2 2019-03-25

Version: Refer to the version in the file name

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| --- | --- |
| **Meeting Purpose** | This is our weekly meeting, held every Monday. |
| **Meeting Objective** | Code familiarization and group assignment for current sprint. |
| **Date/Time** | Monday, March 25, 2019. 7:00PM-8:45PM |
| **Location & Contact Info.** | Newton Oakes #016 |
| **Leader** | The leader is Alec Cromer. |
| **Facilitator** | The facilitator is Evan Myers. |
| **Scribe** | The scribe is Evan Myers. |
| **Other Information** | N/A |

**P**: Enter an X in this column, if the individual is present. **Name**: Enter the name of the participant

**Miss So Far**: Enter the number of online/face-to-face sessions the individual has missed since the beginning of the project

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| **Attendees** | **P** | **Missed**  **So Far** | **Name** | **P** | **Missed**  **So Far** | **Name** | **P** | **Missed**  **So Far** | **Name** | **P** | **Missed So Far** | **Name** |
| X | 0 | Darius Fiallo | X | 0 | Alec Cromer | X | 1 | Dakota Nation | X | 0 | Evan Myers |
| X | 0 | Brisaac Johnson | X | 0 | Ian Neer | X | 0 | Kevin Mitchell | X | 0 | Matt Williams |

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| **Agenda & Minutes Discussions** | | | | |
| **#** | **Duration** | **Discussion Item** | **Discussion Result** | **Responsible** |
|  | 10 min. | Administrative Information discussed | Attendance completed and RIS system prepared for review by the group. | Leader |
|  | 30 min. | Overview and review of sprint. | Group is familiarized with all changes made to the RIS during the last sprint. | Leader |
|  | 20 min. | Review and refine the upcoming sprint. | A few columns in in tables need a changed type, Password salting/hashing to login page, Patient info view remodeled, continue to update CSS | Leader |
|  | 30 min. | Roles assigned for the remainder of the sprint. | Individuals are aware of their tasks that need to be completed by the end of the sprint. | Leader |
|  | 10 min. | Closing remarks. | None | Everyone |

# Decisions Reached

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| --- | --- |
| **Decision** | **Date** |
| Log-in information needs to be salted and hashed | 04/05/2018 |
| What needs to be completed for the remainder of the spring | 03/25/2018 |
| Version 2 of CSS will be developed | 04/01/2018 |

# Action Items

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| --- | --- | --- | --- | --- |
| **AI #** | **Description** | **Assigned to** | **Due Date** | **Status** |
| 001 | See Task List | Group | 04/27/2019 | Ongoing |